

NADIA ZILLA PARISHAD

ENGINEERING DEPARTMENT

Krishnagar, Nadia.

NOTICE INVITING PRE QUALIFICATION- CUM -TENDER (Two Cover System)

Tender Notice No.: 5/Elect./ N.Z.P. 2011-2012.

Memo. No:-1581 (13) / X/10-307

Date: -28 .06.2011

Sealed tenders by two cover system are invited by the District Engineer on behalf of Nadia Zilla Parishad from eligible resourceful Contractors having requisite License and experience in similar nature of work as per particulars given below. Tenders will be received by the District Engineer of Nadia Zilla Parishad, Krishnagar, in the Tender Box kept in the office chamber on the date & up to the time specified here in and it will be opened by him or in his absence by such other officer as me be empowered by him as per time schedule in presence of such intending tenderers or their authorized representatives.

1. Name of the work : Construction of a two storied Building for Training Centre at Fulia under Santipur Block in the District of Nadia:-I. Electrical Installation work (Internal) II. Compound lighting arrangement of the Building.
2. Estimate Value of work put to Tender : Rs.23,56,656/-
3. Time of Completion of work : 3 (three) Months
4. Contractors eligible to Submit tender : Enlisted Class-II Contractors of Nadia Zilla Parishad and outside bonafide contractors both having credential in such type of Electrical work (viz Laying of cable, Installation of panel board, Concealed work etc.) @ 50% of work value in a single Electrical work executed any multistoried building project awarded not earlier than 2006-2007.
5. Price per copy of set of tender documents. : Rs.2000/-
6. Date and time of application for permission of purchasing of tender documents. : 27/07/11 upto 4.00 P.M.
Application will be received only from proprietor and / or partner of the firm, as the case may be , in his absence or his authorized representative.
7. Cost of tender documents : Rs.2000/-
8. Date and time of sale of tender documents. : 29/07/11 upto 3.00 p.m.
9. Last date and time of submission of tender in sealed cover. : 2/08/11 upto 3.00 p.m. opening at 3.30 p.m.
10. :
 - A. Time & Date of Opening : Technical bids:-03/08/11 at 2.30 p.m.
 - B. Time & Date of Opening : Financial bids:- 04/08/11 after 3.00 p.m.
11. Earnest Money : Rs.47135/-
12. Validity of the tender : The offer will remain valid for acceptance for 180 days from the date of receipt of tender.
13. Guiding Schedule of rates for Supplementary items of work : Schedule of Rates of P.W.(Electrical) Govt. of WB Schedule of rates with upto date addenda & Corrigenda operative from 1st Aug-2008

14. Throughout this document the terms and tender and their derivatives (bidder / tenderer / tender / bidding / tendering etc.) are synonymous.

15. Conditional tender will be liable for rejection.

16. Time/ Cost over run and consequent cost escalation for any material, labour, etc. will not be allowed.

17. No mobilization advance/ secured advance will be allowed.

18. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and / or technically sanctioned estimate.

19. The intending tenderer is required to quote the rate in his own hand writing in figure as well as in words mentioning percentage above/ below or AT PAR on the basis of the relevant price schedule of probable items with approximate quantities.

20. Contractor shall have to comply with the provisions of (a) the Contract labour (Regulation Abolition) Act, 1970 (b) Apprentice Act 1961 and (c) Minimum Wages Act, 1948 or the modification thereof or any other laws relating there to and the rules and order issued there under from time to time.

(a) Contractor should engage one Degree Engineer or one Diploma Engineer (**Electrical**) exclusively for the work particulars of them must be furnished along with attested copies of certificates, appointment letters etc.

21. The intending tenderers will have to produce PAN Card of income Tax, Professional tax Clearance Certificate, Vat Registration Certificate which will be valid upto the date of opening of the tender , credential documents of value as stated in annexure in a single work within last 5(Five) years adequate financial capability audit report as certified by Chattered Accountant for last 3(three) years for both individual and companies and registration certificate issued by Registerer of companies, West Bengal in case of companies along with the Technical Bid

22. Representation in Tender in connection with tender submitted by Co- Operative Societies: -

The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sign all deeds, documents, tender papers as per act of the Bye- laws of the Co- operative Societies, failing which the tender will be liable for rejection. The copy of the last Audit report (Full) including copy of the minutes of last A.G.M. has to be submitted along with the Technical Bid for verification of the authority.

23. No credential will be considered unless it is supported by payment certificate, work order and completion certificate mentioning the date of completion issued by the competent authority not below the rank of Executive Engineer or similar rank.

24. All tenderer or his authorized representative is requested to present personally during the opening of the tender and to sign the tender opening register as witness.

During the process on subsequently if it is found that the documents submitted by the tenderers are false, fictitious etc. then the person/ agency will be liable to criminal offence and action will be taken accordingly.

25. 1% Cess to be recovered from the Bill of the agency as per Govt. rule.

26. The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof and no claim in this respect will be entertained.

The intending tenderers, at their own responsibility & risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the NIT. The cost of visiting the site shall be at the tenderer's own expenses.

27. Copy of this NIT along with other tender document may be obtained from the website **www.nadiazillaparishad.gov.in**

28. Earnest Money should be deposited by Bank Draft in favour of the F.C & C.A.O, Nadia Zilla Parishad on any Nationalized bank with branch at Krishnagar. In no case deposit slip of bank will considered.

29. Preparation of Bids.

(i) Documents comprising the Bid.

The Bid submitted by the bidder shall be in two separate parts.

Part-I: This shall be named "Technical bid" and shall comprise of.

i) "Earnest Money" in a separate cover marked "Earnest Money"

30. Authorized address and contact details of the bidder having the following information:-

Address of Communication:-

Telephone No.(land) _____ (Mo.) _____, Fax No.:- _____

E-Mail ID _____.

- ii) Qualification information, supporting documents as specified in clause 19,20,21,22,23.
- iii) Undertaking that the bid shall remain valid for the period specified in clause 13 .
- iv) Any other information / documents required to be completed and submitted by bidders.
- v) An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.
- vi) An index stating the page Nos. of all documents submitted.
- vii) Regarding bidding document
 - a) Lease or hire of machineries
 - b) Bid validity.

32. Part-II: It shall be named "Financial Bid" and shall comprise of.

- 1) Form of Bid.
- 2) Priced bill of quantities for specified items of works.

Each part shall be separately sealed and marked in accordance with the instructions.

33. Audit Report of 1st 5 years

34. The Contractor is liable to his own arrangement necessary mechanical devices. He is also liable to submit actual work proportion to the Employer

35. Earnest Money:- 47135/- (Forty seven thousand one hundred thirty five) to be deposited along with the technical bid by Bank Draft on any Nationalised Bank with branch at Krishnagar.

Submission of Bids

The bidder shall place the two separate envelopes (Called inner envelopes) marked. "Technical Bid" and "Financial Bid" in one outer envelop. Mentioning the name of work N.I.T. No. The inner envelopes will have marking as follows.

- (i) "Technical Bid"
- (ii) "Financial Bid"

The contents of the "Technical Bid" & "Financial Bid" shall be as specified in clause "Preparation of Bids"

The inner and outer envelopes containing the Technical and Financial Bids shall.

- a) Be addressed to the District Engineer, Nadia Zilla Parishad , Krishnagar, Nadia
- b) Bear the N.I.T No. , Sl. No. & Name of work.
- c) Be indicated the name & address of the Bidder to enable the Bid to be returned unopened in case it is declared unopened as non-responsive.

Late Bids

Any Bid received after the stipulated time, will not be accepted.

Bid Opening

The received bids will be opened (Except those received late) in the presence of the bidders/ bidders' representatives who choose to attend at the specified time, date & place . In the event of the specified date for the submission of bids being declared a holiday the bid will be opened at the appointed & location on the next working day.

- *. The envelope containing the technical bid shall be opened first.
- * In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter the bidders names and such other details as may be considered appropriate will be announced at the opening.
- *. Evaluation of technical bids with respect to qualification information other information in part-I of the bid shall be taken up and completed preferably within the prescribed period and list will be drawn up of the responsive bids whose financial bids are eligible for consideration.
- * A list of bidders, whose technical bids are found responsive, will be displayed in the office notice board prior to the schedule date of opening of financial bid. In case the specified date is deferred a corrigendum notice will be published and will be displayed in the office notice board.
- * At the time of the opening of the Financial Bids the names of the eligible bidders will be announced. The financial bids of only those bidders will be opened. The remaining bids will be returned unopened to the bidders.

Sd/-
District Engineer
Nadia Zilla Parishad.

TERMS AND CONDITIONS

Tender will be received at the Zilla Parishad Tender Box laying in the Chamber of District Engineer Nadia Zilla Parishad.

Tender received later than specified date and time will not be considered. Tenders thus received will be opened at P.M. in presence of tenderers who are intended to remain present. Such tenderers will please put their signature in the tender opening register as a token of witness during the opening process.

No application for the tender shall in any case be received after schedule date and time. Tenderers are requested to fill in the tender documents correctly and completely, falling which the same will be liable for rejection according to the discretion of the Authority.

Valid License certificate, Sale Tax, Professional Tax, IT receipt and Credentials, Vat certificate in original and PAN card etc. to be shown to the authority as and when desired.

Earnest Money for the work must be deposited along with the tender paper in the form of Bank Draft of any Nationalized Bank in favour of the **F.C. & C.A.O. Nadia Zilla Parishad**, payable at Krishnagar, Nadia, West Bengal. Tender submitted without earnest money / Bank Draft etc. will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

The authority reserves the right not to accept the lowest offers and reject any tender without assigning any reason thereof. All particulars of work may be had in the Office of the undersigned upto 04:00 P.M. on all working days.

Note: Earnest money should be deposited by bank draft drawn in favour of the F.C. & C.A.O. Nadia Zilla Parishad on any Nationalized Bank with branch at Krishnagar. In no case deposit slip of bank will be considered.

Sd/-
District Engineer.
Nadia Zilla Parishad.

Memo No.:- 1581 (/13)/X/10-307.

Date:- 28 / 06/11

Coy forwarded for information and wide circulation through notice Board to:

1. C.A. to the Sabhadhipati, Nadia Zilla Parishad.
2. C.A. to the District Magistrate, Nadia
3. The Additional Executive Officer, Nadia Zilla Parishad
4. F.C. & C.A.O., Nadia Zilla Parishad.
5. The Executive Engineer (P&RD) Nadia Zilla Parishad.
6. The Executive Engineer (Electrical), Kalyani PWD (Elect.) Division, Bidhan Bhavan, Kalyani Nadia.
7. Karmadhakshya (Purta-Karjya-paribahan sth. Samity), Nadia Zilla Parishad.
8. Adhyaksha, Nadia Zilla Parishad.
9. A.E.P.W.D. (Elect.), Krishnagar jorakuthir Road, Krishnagar, Nadia.
10. D.I.A. Nadia Zilla Parishad, with the request to please publish the tender notice through Zilla Parishad web site
11. D.I.C.O., Nadia.
12. Office notice file.
- 13. Office Notice Board.**

Sd/-
District Engineer.
Nadia Zilla Parishad.